

**MANASQUAN SCHOOL DISTRICT**  
**REGULAR PUBLIC BOARD OF EDUCATION MEETING**

Manasquan Borough  
Manasquan High School Media Center  
August 26, 2014  
7:00 P.M.

**AGENDA**

**1. Call to Order**

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

**2. Pledge of Allegiance**

**3. Roll Call**

Donna Bossone  
Jack Campbell  
Kenneth Clayton  
Linda DiPalma

Mark Furey (Belmar)  
Erik Gardner (SLH)  
Heather Garrett-Muly  
Thomas Pellegrino

Alfred Sorino  
Tedd Vitale (Brielle)  
James Walsh  
Patricia Walsh

**4. Mission Statement**

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned with the New Jersey Core Curriculum Content Standards, and function within the community that regards student, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

**5. Statement to the Public**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Committee of the Whole meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After the Committee of the Whole approves the matter, it is placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

**6. Acceptance of Minutes**

Recommend approval and acceptance of the minutes of the Committee of the Whole Meeting and the Executive Session Minutes of July 15, 2014 and the Regular Public Meeting and the executive Session Minutes of July 22, 2014. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed session no longer exists.

**7. Presentations**

- **Ginger Brown and Jack Minton – Winners of Assemblyman David Rible's 2014 Essay Contest**
- **Jason Bryant and James Fagen – James Madison Memorial Fellowship Recipients**

**8. Superintendent’s Report & Information Items**

**Recommend** approval of the acceptance of the Superintendent’s Reports as listed below:

- Enrollment – **no report for the month**
- Attendance Comparison, Fire Drill Reports, Suspensions & Tardy Reports– **no report for the month**
- HIB Report – **no report at this time**

**9. Student Board Representative Report**

**10. Public Forum on Agenda Items**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

**MANASQUAN**

**General Items**

11. **Recommend** approval of the Comprehensive Equity Plan for the 2014-2015 SY as per **Document A.**
12. **Recommend** approval of the establishment of a Central Fund Account, Class of 2023, in the Elementary School Central Fund.
13. **Recommend** to re-approve the annual Manasquan Board of Education Policy #2415.04, Title I – District-Wide Parental Involvement as per **Document B.**
14. **Recommend** approval that the following prices be charged to students and adults for lunches and milk for the 2014-2015 SY:

<b>Paid Type Lunch for Students:</b>	<b>\$2.50 (K-4) \$2.75 (5-8) \$3.00 (HS)</b>
<b>Paid Lunch for Adults:</b>	<b>\$3.50</b>
<b>Reduced Type A Lunch for Students:</b>	<b>\$.40</b>
<b>A la cart milk per half-pint for Students:</b>	<b>\$.45</b>
<b>A la cart milk per half-pint for Adults:</b>	<b>\$.50</b>

15. **Recommend** approval of the Resolution Indemnity and Trust Renewal Agreement with the New Jersey Schools Insurance Group for a (3) year period beginning July 1, 2014 through July 1, 2017, as per attached **Document C.**
16. **Recommend** approval to allow the School Business Administrator to execute a Pollution Liability Policy with AIG (through the district’s agent Boynton & Boynton), as our current policy expires in August 2014. The policy will have an aggregate limit of \$2,000,000, covers mold

remediation and has an annual cost of \$10,812.

- 17. Recommend** approval of the independent Child Study Team evaluations for student # 19917 as follows:

Central Auditory Processing Evaluation

Donna Merchant  
 1673 Route 88 W.  
 Brick, NJ 08724  
 732-458-5050  
 \$650

Neuropsychological  
 Dr. Steven Greco  
 2100Route 33, Suite 9-10  
 Neptune NJ 07753  
 732-988-3441  
 \$1,400

Assistive Technology Evaluation

Tech Connection  
 35 Haddon Ave.  
 Shrewsbury, NJ 07702  
 732-747-5310  
 \$480

Speech and Language Evaluation and Classroom Observation

Kevin O'Hare  
 38 Taylor Ave.  
 Manasquan, NJ 08736  
 732-713-0476  
 \$500

Princeton Speech/Language and Learning Center

Speech Evaluation  
 (No Observation)  
 19 Wall Street, Princeton, NJ 08540  
 609-924-7080  
 \$1,250

**Personnel / Athletics**

- 18. Recommend** approval of the Elementary School personnel as per **Document D.**

**Professional Days**

- 19. Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<b>Date</b>	<b>Name</b>	<b>Destination</b>	<b>Purpose</b>	<b>Sub</b>	<b>Cost</b>
2014-2015 School Year	Teresa Savage	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$300.00

2014-2015 School Year	Lorissa Voorhees	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$300.00
September 12, 2014	Lorissa Voorhees	Eatontown	Woodcock Johnson Training	No	\$100 registration \$19.84 mileage
September 15, 2014	Kindle Kuriscak	West Windsor	Mandatory Alternate Assessment Procedure Training	Yes	None

## **Student Action**

### **Field Trips**

20. No field trips to be approved at this time:

### **Placement of Students on Home Instruction**

21. No placements at this time.

### **22. Secretary's Report**

Recommend **acceptance** of the following **Financial Reports, Elementary School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)**.

The Business Administrator/Board Secretary certifies that as of **July 31, 2014** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

**Be It Resolved:** Pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **July 31, 2014** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

**Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **July 31, 2014** per **Document E**. (The Treasurer of School Moneys Report for the month of **July 2014** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6:20-2A.10(e), we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **July 31, 2014** it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2014-2015 budgets** for **July and August** as recommended by the Superintendent of Schools, as per **Document E**.

Recommend **acceptance** of the **Elementary School Central Funds Report** for the month ending **July 31, 2014** as per **Document F**.

**Purchase Orders** for the month of **August 2014** be approved, as per **Document G**.

Recommend **acceptance** of the **Cafeteria Report: no report at this time**.

**Be It Resolved:** that the **Bills (Current Expense)** in the amount of **\$743,911.85** for the month of **August 2014** be approved. Records of, checks (**#34850 - #35001**) and distributions are on file in the Business Office.

**Confirmation of Bills (Current Expense)** for **July 2014** at **\$1,102,708.05** and checks (**#34760 - #34849**).

## **MANASQUAN/SENDING DISTRICTS**

### **General Items**

23. **Recommend** approval of the following resolution:

**RESOLUTION OF THE MANASQUAN BOARD OF EDUCATION CONDEMNING THE RELEASE OF AUDIO RECORDINGS OF MANASQUAN BOARD OF EDUCATION COMMITTEE MEETINGS**

**WHEREAS**, the Manasquan Board of Education (“Board”) has been made aware that several of its Committee meetings have been recorded; and

**WHEREAS**, the Board has been advised that some of these recordings were made without the knowledge or consent of some persons attending the meetings; and

**WHEREAS**, it is apparent that these recordings contain discussions of a sensitive nature which were never intended for public disclosure; and

**WHEREAS**, the Board understands and appreciates the concerns raised over the propriety of publicizing such audio, particularly where the persons so recorded were unaware they were being recorded and did not give their consent; and

**WHEREAS**, the Manasquan Board of Education did not authorize the recordings or release of the recordings at issue; and

**WHEREAS**, the Board believes that the posting of such recordings is wholly inappropriate, inconsistent with its educational mission, has and will caused unnecessary injury and embarrassment to former and current employees of the District, and has needlessly thrust such persons into the public spotlight; and

**WHEREAS**, the Board urges the individual or individuals publicizing such recordings in the strongest possible terms to cease and desist such actions immediately, as these posts serve no legitimate purpose and will only damage the integrity and efforts of the Manasquan Board of Education and its employees.

**NOW, THEREFORE, BE IT RESOLVED** that the Manasquan Board of Education hereby urges the poster to immediately remove these postings and cease and desist from further postings.

24. **Recommend** approval of the establishment of a Central Fund Account, Class of 2018, in the High School Central Fund.

25. **Recommend** that the Manasquan Board of Education approve an agreement for the use of Sea Girt Armory for the Athletic/Sports Programs for the 2014-2015 school year in the amount of \$6,026.27.

26. **Recommend** approval of the following pay rates for non-staff at school sponsored events for the 2014-2015 SY:

**Ticket Sellers - \$55.00**

**Clock Operators - \$45.00**

**Ticket Takers - \$50.00 Security - \$50.00**

**Public Address Announcer for Varsity Football and Varsity Basketball Games - \$50.00**

27. **Recommend** approval of the shared services agreement between the Manasquan Board of Education and the Point Pleasant Beach Board of Education for a cooperative sports program for

the 2014 – 2015 school year in the amount of \$17,000.00.

- 28. **Recommend** approval of the **Curriculum list** for the **2014-2015** School Year as per **Document 1.**
- 29. **Recommend** approval of the **Textbook list** for the **2014-2015** SY as per **Document 2.**
- 30. **Recommend** approval of Jersey Shore Sports Medicine Center – Dr. Stephen G. Rice, to serve as the Manasquan School District medical officer (school physician) for the 2014-2015 school year at an annual rate of \$7,500.
- 31. **Recommend** approval of the purchase of the Eyemetrics System for a total of \$8,180.00, this includes the equipment, installation, database configuration and training. New Jersey State Contract #77560
- 32. **Recommend** approval of the Bilingual/ESL Three Year Program Plan for School Years 2014 – 2017 as per **Document 3.**
- 33. **Recommend** approval to authorize the opening of a checking account named “Manasquan Board of Education – Technology Device & Use Fee Account” and to designate Lynn Coates, Business Administrator/Board Secretary and Joanne S. Madden, Treasurer of School Monies as the authorized signatories of the account.
- 34. **Recommend** approval on Garrison Architects as Architects of Special Projects. The contract is under attorney review and is forthcoming.
- 35. **Recommend** approval of Edwards Engineering Group, Inc. as Engineer of Special Projects. The contract is under attorney review and is forthcoming.
- 36. **Recommend** approval of the contract with All American Gymnastics. The contract is under attorney review and is forthcoming.
- 37. **Recommend** approval of the revision of the 2014 – 2015 School Year Calendar as per **Document 4.**

**Personnel / Athletics**

- 38. **Recommend** approval of the High School personnel as per **Document 5.**

**Professional Days**

- 39. **Recommend** approval of the **attendance** of staff members at conferences/workshops indicated below:

<b><u>Date</u></b>	<b><u>Name</u></b>	<b><u>Destination</u></b>	<b><u>Purpose</u></b>	<b><u>Sub</u></b>	<b><u>Cost</u></b>
2014-2015 School Year	Dr. Frank Kasyan	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$2,500.00

2014-2015 School Year	Lynn Coates	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$1,000.00
2014-2015 School Year	Margaret Polak	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$600.00
2014-2015 School Year	Ron Kornegay	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$700.00
2014-2015 School Year	Rick Coppola	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$200.00
2014-2015 School Year	Sandi Freeman	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$300.00
2014-2015 School Year	Robert Kehoe	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$600.00
2014-2015 School Year	Pam Cosse	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$300.00
2014-2015 School Year	Susan Lord VanNote	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$500.00
2014 – 2015 School Year	Margaret Polak	Freehold	Monthly meetings w/County Supervisors	No	\$39.46 mileage each trip \$394.60 mileage
2014-2015 School Year	Kevin Hyland	To be reimbursed .31 a mile for mileage related to job duties	As per contract		Not to exceed \$200.00
September 12, 2014	Susan Lord VanNote	Eatontown	Woodcock Johnson Training	No	\$100 registration \$19.84 mileage

September 15, 2014	Margaret Polak	West Windsor	Mandatory Alternate Assessment Procedure Training	Yes	None
September 18, 2014	Sean McCarthy	Monroe	HSPA Training	No	\$19.98 mileage

**Student Action**

**Field Trips**

40. No field trips at this time.

**Placement of Students on Home Instruction**

41. No home instruction placements at this time.

**Placement of Students Out of District**

42. No out of district placements at this time.

**Financials**

43. **Recommend acceptance** of the following **High School Central Funds Report** for the month ending **July 31, 2014 as per Document 6.**

44. **Public Forum**

45. **Old Business/New Business**

46. **Executive Sessions**

**WHEREAS**, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in, Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE BE IT RESOLVED** by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- \_\_\_ 1. Confidential Matters per Statute on Court Order
- \_\_\_ 2. Impact Rights to Receive Federal Funds
- \_\_\_ 3. Unwarranted Invasion of Individual Privacy
- \_\_\_ 4. Collective Bargaining
- \_\_\_ 5. Acquisition of Real Property or Investment of Fund
- \_\_\_ 6. Public Safety Procedures
- X 7. Litigation or Contract Matters or Att./Client Privilege (submission to Prosecutor’s Office)
- \_\_\_ 8. Personnel Matters



\_\_\_ 9. Imposition of Penalties Upon an Individual

**ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION  
WHEN THE BOARD RECONVENES TO PUBLIC SESSION.**

**47. Public Forum**

**48. Adjournment**

Motion to Adjourn